



**PORT COLBORNE
PROJECT NO. 2015-23
EXPRESSION OF INTEREST (EOI)**

**Prequalification of Contractors for
The Corporation of the City of Port Colborne Operations Centre**

**LOCATED AT
“The Island” at the intersection of MELLANBY Avenue-Regional Road 3A
&
KILLALY Street West-Regional Road 5
Port Colborne, Ontario**

Sealed Submissions, plainly marked, will be received by the Project Manager, PRISM Partners Inc., until 2:00 p.m. local time on:

Wednesday SEPTEMBER 16th, 2015

INTRODUCTION

The Corporation of the City of Port Colborne and PRISM Partners Inc. are inviting submissions from qualified, professional Contractors to complete the construction of a new Operations Centre located at “The Island” just North of the existing Fire Station (No.3 KILLALY Street West) at the intersection of MELLANBY Avenue (Regional Road 3A) and KILLALY Street West (Regional Road 5) in the City of Port Colborne, Ontario.

It is anticipated that construction will commence in spring 2016 and will be completed by no later than spring 2017.

The City of Port Colborne intends to qualify multiple Professional Contractors for the construction of the project prior to the release of the Tender Documents.

EVALUATION CRITERIA

REQUIRED DOCUMENTATION

- Company Health and Safety Policy
- Company WSIB Forms
- Contractor’s Qualification Statement CCDC 11
- Submit valid Insurance Certificate of Insurance
- Complete Litigation and Conflict of Interest Statement
- Complete Prequalification Questionnaire

QUESTIONNAIRE SUBMITTAL

- Company profile
- Previous experience
- Technical Expertise
- General Contractors primary staff
- Sub-Contractors primary staff
- List of References
- Construction schedule
- Current list of projects

Contractors should follow the details of this document closely when responding to this request.

The information provided in this Expression of Interest (EOI) is intended to provide a general overview of the work required.

BACKGROUND

The City of Port Colborne recognized that its present Operations facilities no longer met its needs and has authorized staff to begin the design and development of a new Operations Centre that will replace the existing facilities. This project is for an Operations Centre that will serve Public Works, Parks, and Utilities departments. The facility is approximately 3981 m² and comprises of three main structures, two of which will house the administrative staff and related support spaces, stores, mechanic bays, along with large and small truck storage. The third building is a “salt dome” that will serve the roads department with salt & sand/salt mix.

In August of 2012, the City of Port Colborne selected PRISM Partners Inc. as the Project Management firm and McCallum Sather Architects Inc. as the Prime Consultant in December 2012 for the new Port Colborne Operations Centre.

Further instructions and information on the Request for Prequalification and the new Operations Centre will be available on the City of Port Colborne (www.portcolborne.ca), Merx (www.merx.com), and Biddingo (www.biddingo.com) websites:

Submittals shall be delivered to: PRISM Partners Inc.
5515 North Service Road, Suite 305
Burlington, ON
L7L 6G4
Contact for enquiries: Brenda Clarke
Email: bclarke@prismpartners.com

There will be **no charge** for document pick up.

All submissions will be reviewed and rated by City and Consulting Staff.

Jim Huppunen
Manager of Engineering Services