

# ANNUAL LIGHTED SANTA CLAUS PARADE

**DECEMBER 1, 2018  
6:30 P.M.**

The Parade begins at Port Colborne High School and finishes at Market Square on Charlotte Street. Children are then welcome to visit with Santa at the Guild Hall. \*Subject to change and modification.

[www.PortColborne.ca](http://www.PortColborne.ca)  
905.835.2900 ext.566  
eventservices@portcolborne.ca

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PORT COLBORNE



## 2018 Port Colborne Santa Claus Parade

### Please Read Carefully

#### General Information:

1. No entry may depict Santa Claus and/or Mrs. Claus or Santa's sleigh.
2. No entry may depict anything political, controversial or otherwise offensive within the sole discretion of the Port Colborne Santa Claus Parade coordinating Team.
3. For an entry to be accepted into the 2018 Port Colborne Santa Claus Parade, it must conform to the Parade's rules and regulations; it must have its application form into the parade office on, or before, the deadline date of November 23, 2018 and have the final approval of the Port Colborne Santa Claus Parade Coordinating Team.
5. There will be no premature exiting from the Parade Route, with the exception of an emergency. It is expected that all entries will complete the parade route from start to finish.
6. Entries must be entertaining and appropriate for a family audience.
7. All entries must be responsible for ensuring that the design and operation of their float/entry is safe and reliable.

#### Safety Information:

1. No material (including candy) may be thrown from any entry; it must be distributed by hand along the parade route. No entry may distribute literature, pamphlets, leaflets, brochures, flyers or any other written or printed matter to the spectators of the Port Colborne Santa Claus Parade. **PLEASE NO PEANUT PRODUCTS.**
2. Each entry's fuel tank should be topped off just prior to the parade. No fuel storage receptacle of any type will be permitted on any parade entry.

3. All motorized vehicles must carry a fire extinguisher that has been approved, charged, sealed, and tagged to indicate last date of service (within 180 days of the parade date). The extinguisher must be accessible and the operator familiar with its operation.

### **Staging, Parade Route and De-staging:**

1. It is recommended that no riders be on their float or entry in transit to the registration-staging area.

2. Parade marshals will be located at main intersections throughout the staging area, Fielden Avenue at Killaly Street; Fielden Avenue at Elgin Street and Elgin Street at Steele Street. They will provide you with your location number and assist with any questions.

3. Riders are only allowed to ride on their float/entry from the staging area, along the parade route to the de-staging area. NO participants or other individuals shall mount or dismount from floats or other entries along the parade route (with the exception of an emergency situation). Drivers and other persons on all entries must have a means of rapid escape in an emergency.

4. Road closures for staging, including Fielden Avenue from Killaly Street to Elgin Street and Elgin Street from Elm Street to Steele Street, will be in effect at 5:30 p.m. until the last entry of the parade enters Steele Street. The parade will continue south on Steele Street to Clarence Street, proceeding east to West Street and then south to Charlotte Street. The parade will then continue west on Charlotte Street to conclude in the Market Square parking lot, directly across the street from City Hall.

5. All float/entry riders should make arrangements beforehand to have someone pick them up in the vicinity of the de-staging area. Remember, only parade entries will be allowed in the de-staging area, you will need to meet your ride outside the de-staging area.

### **PLEASE NOTE:**

1. All instructions from the parade marshals and officials must be followed. Failure to do so may result in removal from the parade route and may jeopardize participation in future Port Colborne Santa Claus Parades.

2. Parade marshals and officials reserve the right to remove any entry, at any time, whether as a result of concerns for safety, interference with the parade's progress or not meeting all of the requirements referenced above.

**City of Port Colborne**  
**Annual Lighted Santa Claus Parade**  
Saturday, December 1, 2018  
6:30 p.m. Start time/Staging 5:30-6 p.m.

**Please print or type clearly**

Business or Group: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal /ZIP Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_

Social Media Accounts: (For us to potentially include in posts)

\_\_\_\_\_

**No. of Participants:** Walking: \_\_\_\_\_ Sitting: \_\_\_\_\_

**Type of Unit:**

FLOAT length: \_\_\_\_\_ (including truck cab & any other units) VEHICLE length: \_\_\_\_\_

MARCHING/WALKING unit ( ) Do you have your own banner? Yes ( ) No ( )

OTHER ( ) Please provide details \_\_\_\_\_

**General Information:**

Will you have music playing? Yes ( ) No ( ) / Live ( ) Pre-Recorded ( )

Will you be passing out non-peanut product wrapped candy? Yes ( ) No ( )

**Float Category:**

Business ( ) Community Group/School ( ) Musical ( ) Animated ( )

Other ( ) please elaborate: \_\_\_\_\_

**Contest Category:**

Business ( ) Community Group/School ( ) Musical ( )

Crowd Favorite/Voters Choice ( ) \*voting done online following parade\*

I have read and agree to the rules and regulations listed above.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Mail:** City of Port Colborne – Community & Economic Development Department

Attn: Santa Claus Parade, 296 Fielden Ave., Port Colborne, Ontario, L3K 4T6 or Fax to: 905-834-

2072 or email: [eventservices@portcolborne.ca](mailto:eventservices@portcolborne.ca).

**Questions:** call 905-835-2900 ext. 566 or email [eventservices@portcolborne.ca](mailto:eventservices@portcolborne.ca)