



REQUEST FOR PRE-QUALIFICATION

PROCUREMENT NO. 2010-20

General Contractors for the Port Colborne Health & Wellness Centre

Closing Date & Time: Thursday, November 18, 2:00:00p.m. Local Time

MHPM Project Managers Inc has been retained by the City of Port Colborne (Client) to serve as the Project Manager for the Port Colborne Health and Wellness Centre. The City is calling for pre-qualification of General Contractors for the Health and Wellness Centre on behalf of the Client.

To qualify, bidders must have proven experience in three projects of similar scope and value, within the last 5 years. The contract document will be CCDC 2-2008 with Supplementary Conditions. The project will be awarded to a single General Contractor.

The proposed 145,000 ft² facility is to include two (2) NHL sized rinks, an indoor walking track, a six (6) lane lap pool, leisure pool and a multi-purpose field house.

The twin pad and aquatic facility will be located at the T.A Lannan Sports Complex, 550 Elizabeth Street, Port Colborne, Ontario. The existing Teeder Kennedy single rink will be decommissioned and demolished prior to the occupation of the new facility as part of this project.

The tender for Health and Wellness Centre is scheduled to be issued January 2011. Construction will commence in March 2011 and Substantial Completion is required by October 2012. All questions related to this RFPQ or any clarifications must be made no later than 2:00:00 p.m., local time on Monday, November 15, 2010.

Pre-qualification documents will be available between 8:30 a.m. and 4:30 p.m., weekdays from Thursday, November 4, 2010 to Friday, November 12, 2010. FREE OF CHARGE at the address provided below:

MHPM Project Managers Inc.,
3027 Harvester Road, Suite 101,
Burlington, ON L7N 3G76

Prequalification documents will not be released to any Applicant or Applicant representative unless they have completed and submitted a registration letter to MHPM (Leesha Sinanan: Lsinanan@mhpm.com) prior to, or at the time of requesting the prequalification documents. Letters can be submitted electronically (PDF) or in person. The registration letter will be submitted by the

Applicant on company letterhead stating the Legal Name of Applicant. If the registration letter company letterhead does not match the Legal Name of Applicant as stated in the Prequalification Form at the time of submission, the submission will be considered irregular and void. The registration letter shall include:

- Legal Name of Applicant;
- Main contact person for this RFPQ*;
- Main contact phone number;
- Main contact fax number;
- Main contact email address.

*Please note the main contact person is the only individual to whom all communications concerning the RFPQ will be directed. This person should be the individual coordinating the submission on behalf of the company.

If unable to visit MHPM's office in person to obtain documents, Applicants must arrange to forward their completed **return courier waybill**, including the Applicant's account number with the courier, and envelope; and have the courier pick up on your behalf. **MHPM must be contacted prior to courier arrival at telephone number 905.639.2425 and informed of this so that staff may prepare the package for pickup by courier.** Documents will not be sent out collect shipment by courier.

All responses to the RFPQ must be addressed and received by 2:00:00 p.m., local time on Thursday, November 18, 2010. Bidders are required to submit six (6) complete sets of their response to the attention of:

Les Camm, Project Manager
MHPM Project Managers Inc.,
3027 Harvester Road, Suite 101
Burlington, ON L7N 3G7
FAX: 905 639-2810
E-mail: lcamm@mhpm.com

The Request for Pre-qualification will be reviewed for qualifications, capabilities and previous experience. MHPM intends to pre-qualify up to a maximum of eight (8) General Contractors for this project.

The City of Port Colborne reserves the right to accept or reject all or any bids and to waive informalities in accordance with established policy. The City of Port Colborne relies on this advertisement to provide public notice of this business opportunity and is not obligated to notify any bidders in any other manner. This will be the only advertised notice for this project.