



**PROJECT NO. 2019-04  
REQUEST FOR TENDER**

**BY-LAW SERVICES – REFUSE AND DEBRIS  
REMOVAL AND PROPERTY GRASS MOWING**

**City Wide – Four (4) Year Duration  
City Of Port Colborne**

Sealed Bids, plainly marked as to contents, will be received by the office of the City Clerk until 2:00:00 p.m. local time on:

**Monday, March 4th, 2019**

The City of Port Colborne is seeking proposals to establish a contract relationship for a four (4) year term with a contractor for the cleanup of Property Standards and Lot Maintenance By-law violations as well as Grass Mowing. The proposed work would be on an on-call basis at a set fee as established by the response to this Tender. The sites will vary with each individual case file and will be throughout the entire City of Port Colborne.

Interested bidders are required to respond to Janice Peyton, Executive Administrative Assistant to DEO, at [janicepeyton@portcolborne.ca](mailto:janicepeyton@portcolborne.ca), **by email only** and by no later than **Friday, March 1st, 2019 at 4:30:00pm**. If a response is not received by the deadline, no documents will be available to your firm.

This contract utilizes the "Niagara Peninsula Standard Contract Document" which forms the specification documents excepting the "Standard Instruction to Bidders, Form of Tender, and Supplementary Special Provisions." The "Standard Document" is available on the internet at the "Tenders" section of the Regional Municipality of Niagara website [www.niagararegion.ca](http://www.niagararegion.ca)

Bids will be publicly opened after 2:15:00 p.m. local time on Monday, March 4th, 2019 in the Library, Third Floor, City Hall. The lowest or any bid will not necessarily be accepted.

Amber LaPointe  
City Clerk

Stephanie Jennings, C.E.T.  
Engineering Technologist